

Illinois Target Archery Association

CONSTITUTION & BY-LAWS



Article I - Name

Section 1.

The name of this organizational shall be "Illinois Target Archery ITAA," hereinafter referred to as "the ITAA."

Article II - Purpose

Section 1.

General Purpose

The ITAA is dedicated to promoting and to coordinating high-quality target archery in the state of Illinois. We strive to foster a healthy atmosphere and a positive experience for all archers participating in our events, clubs, and programs.

Youth Purpose

For the youth programs which comprehend that portion of the ITAA, we echo the mission of other youth athletics programs: to assist youth in developing qualities of citizenship, discipline, sportsmanship, and physical well-being. We believe that excellence in archery can be achieved only as a result of those qualities.

USA Archery Purpose

As the ITAA is an affiliate of USA Archery, we support and promote their goals and programs where appropriate for the archery community in Illinois.

Section 2.

The ITAA is devoted to the development of archery as a means of healthful recreation and physical fitness and to the maintenance of high standards of fair play and good sportsmanship. The purpose of the ITAA is to encourage, sanction, and conduct archery tournaments, competitions, clinics and related activities through its member clubs. All such activities shall be open to all athletes and others without regard to race, creed, color or national origin, and they shall be conducted under the best conditions possible so as to effectively promote the sport of archery with the general public.

This organization is organized exclusively for charitable purposes within the meaning of section 501(c) 3 of the Internal Revenue Code. Notwithstanding any other provision of these Articles, the organization shall not carry on any other activities not permitted to be carried on (a) by an organization exempt from Federal income tax under section 501 (c) 3 of the Internal Revenue Code of 1986 (or the

Illinois Target Archery Association



corresponding provision of any future United States Internal Revenue Law) or (b) by an organization contributions to which are deductible under section 170 (c) (2) of the Internal Revenue Code of 1986 for the corresponding provision of any future United States Internal Revenue Law).

Upon winding up and dissolution of this organization, after paying or adequately providing for the debts and obligations of the organization, the remaining assets shall be distributed to a non-profit fund, foundation, or corporation which is organized and operated exclusively for charitable, educational, religious, and or scientific purposes and which has established its tax exempt status under section 501(c) (3) of the Internal Revenue Code.

However, if the named recipient is not then in existence or no longer a qualified distribute, or unwilling or unable to accept the distribution, then the assets of this organization shall be distributed to a fund, foundation, or organization which is organized and operated exclusively for the purposes specified in section 501(c) (3) of the Internal Revenue Code.

Section 3.

The ITAA is an organization within the territory designated by the National Archery Association of the United States, d/b/a USA Archery (USAA), as the State of Illinois.

Article III - Membership

Section 1.

Membership in the ITAA is a direct benefit of USA Archery membership. As a result, the ITAA will have no dues paying members who are not USAA members. All members of the USAA residing within the boundaries of the State of Illinois are members of the ITAA. (See Article IV, Section 1.)

Section 2.

Voting rights shall be afforded to Illinois-resident USAA members of 18 years or older, who have not been expelled.

Section 3.

A member in good standing is one who complies with the By-Laws, who has not been expelled, and who is not currently suspended.

Section 4.

A member may be suspended or expelled by a two-thirds (2/3) vote of the Board for any reason considered detrimental to the ITAA. In matters of suspension or expulsion, decisions by the USAA Board of Justice shall take precedence regarding participation in tournaments sanctioned by USAA.



Section 5.

A member may be reinstated by a unanimous vote of the Board.

Article IV - Dues

Section 1.

The ITAA will have no direct dues paying members as all dues income will be derived from shared USAA member dues income.

Article V - Officers and Directors

Section 1.

The Officers of the ITAA will be President, Vice President, Treasurer and Secretary.

Section 2.

1. The President shall:
 - 1.1. Preside at all meetings of the membership;
 - 1.2. Only vote in the case of a tie;
 - 1.3. Represent the ITAA in all matters containing ITAA business;
 - 1.4. Prepare agendas for meetings;
 - 1.5. Appoint all committee State Chairpersons until a vote of Directors can take place; and
 - 1.6. Have the authority, along with the Treasurer, to sign all checks and official Documents of the ITAA;
2. The Vice President shall:
 - 2.1. Assume the duties of the President when circumstances dictate that the President cannot carry out the duties of his or her office; and
 - 2.2. The Office of the Vice-President is intended to be prepare the holder for the Office of the President.
3. The Treasurer shall:
 - 3.1. Be the custodian of all monies of the ITAA;
 - 3.2. Keep an accurate and up-to-date record of all income and expenditures of the ITAA;
 - 3.3. Prepare and present a written report of the financial condition of the ITAA at the Annual Meeting;
 - 3.4. Have the authority, along with the President to sign all checks and official documents of the ITAA;
 - 3.5. Coordinate with USAA in keeping a current report of shared dues income for ITAA members; and
 - 3.6. Perform the duties generally required of a Treasurer.
4. The Secretary shall:
 - 4.1. Keep an up-to-date record of the minutes of all ITAA meetings;
 - 4.2. Keep an accurate and up-to-date record of the ITAA's membership, in conjunction with the USAA office;
 - 4.3. Serve notice to the membership of meetings and upcoming events;

Illinois Target Archery Association



- 4.4. Perform the duties generally required of a Secretary; and
- 4.5. Maintain or provide for the maintenance of state record scores.

Section 3.

The Board of Directors shall comprise the Officers and other Directors. Vacant Offices may be temporarily filled by any Director (preferred) or member (if necessary) until the next Annual meeting, with a majority vote of the board.

All members of the Board are Directors. The four Officers are also Directors. The Board shall comprise no fewer than the four (4) necessary Officers, with no more than ten (10) total Directors. Effort should be made to ensure that Directors are a representation of members of the clubs throughout Illinois.

Section 4.

Board meetings shall take place in person or telecommunication (e.g. by phone or email). Board members unable to attend may be represented by proxy. A majority vote of those present or participating or voting by proxy shall decide matters, except where provided for elsewhere in the constitution.

Article VI - Nominations, Elections and Terms of Office

Section 1.

Nominations for Officers may be made by any member of the ITAA. A person shall be a nominee for one position only. All nominees must have agreed to serve if elected before their names are placed in nomination. A list of nominees shall be published through ITAA communications (e.g. Web Site and Newsletter) one month prior to voting.

Section 2.

Election of Directors shall be made by ITAA membership vote at the Annual meeting. Notification of the results of the election shall be published in the ITAA's official electronic publication and/or by mail to all ITAA members and clubs.

Section 3.

The term of office of the President shall be two (2) years. The term of the Vice President shall be two (2) years, but his / her election shall be the year following that of the President. The Treasurer and

Illinois Target Archery Association



Secretary hold office for one (1) year each. There shall be no limit placed upon any Director's stay in office.

Section 4.

The term of office for Directors shall be one (1) year. There shall be no limit placed upon any Director's stay in office.

Section 5.

An Officer or Director may be removed after a vote of 80% of the Board. Removal from office does not expel that person from the ITAA.

Article VII - Meetings

Section 1.

The Annual Meeting of the membership of the ITAA shall be held at a time and place determined by the President. ITAA membership shall be notified by ITAA communications (e.g. Web Site or Newsletter) of the time and place of the Annual Meeting at least 30 days in advance of the meeting.

Reasonable scheduling for the Annual Meeting should be planned so that it is convenient for the largest contingent of members to attend.

Section 2.

Special meetings of the membership of the ITAA may be called by the President, or by 5 Directors, or by the written request to the Board of at least 30 members.

Section 3.

The Annual Meeting shall be open to any member of the ITAA, and any member shall be allowed to participate in the discussion, but only those with voting privileges may vote. Prior notice is needed for any non-board members to add agenda items.

Section 4.

A quorum for the transaction of business at any membership meeting shall be one-third (1/3) of the Directors and no fewer than 12 members of the ITAA.



Article VIII - Committees

Section 1.

Directors shall be elected to chair State Chairpersons to the following committees and/or others, as appropriate: Tournament; Junior Olympic Archery Development (JOAD); and Collegiate Archery. ITAA efforts in each of these areas should always include the Chairperson.

Section 2.

The duties of each committee not covered in these By-Laws shall be determined by the Directors.

Article IX – Tournaments

Section 1.

The ITAA shall make every reasonable effort to annually hold State Championship tournaments. These State Championships may be (but not limited to) Indoor and Outdoor editions for the JOAD, Collegiate, and general all-ages archery groups, in the Target, Field, and 3-D formats. Where possible, tournament formats should adhere to USA Archery and World Archery formats, and be held sanctioned by those organizations. The Board has the option to open these tournaments up for bidding for hosting.

Section 2.

The Tournament Committee Chairperson is responsible for making the necessary arrangements for these tournaments. This includes, but is not limited to, organizing venues, soliciting volunteers, provisioning equipment, and ensuring certified judges. This is a large burden, and it is natural for it to be shared throughout the ITAA whenever possible. However, in order to maintain consistency and high-quality events, the Chairperson should be informed about and aware of the progress of all ITAA Tournaments.

It is customary either for the Chairperson to be the Event Director personally or to entrust direction of the events to a capable organizer on the advice of the Board of Directors.

Section 3.

The ITAA may hold tournaments which are not State Championship events.

Section 4.

Bids for tournaments shall be accepted by majority vote of the Directors.

Illinois Target Archery Association



Section 5.

The event director for any ITAA tournament shall make efforts to present an event status report to the Board at intervals of 90 days, 45 days, and 15 days prior to the event. This measure allows the Directors to aid and to advise preparations, when necessary, and to ensure consistency and high-quality events.

Article X - Record Scores

Section 1.

The ITAA is responsible for recording and maintaining the record scores shot in state-wide events.

Article XI - Amendments

Section 1.

This document may be altered and/or amended by a two-thirds (2/3) vote of the members present at the Annual Meeting or at special meetings provided the membership was notified of the proposed amendments at least 30 days in advance of the meeting.

Article XII - By-Laws

Section 1.

By-Laws can be enacted by a two-thirds (2/3) vote of the Directors.

Illinois Target Archery Association



Article XIII - Appendix

Section 1.

Lexicon

ITAA – The Illinois Target Archery Association

USAA – USA Archery (formerly the National Archery Association), the parent organization to the ITAA. USA Archery is a member organization of World Archery.

NFAA – The National Field Archery Association

JOAD – Junior Olympic Archery Development – USA Archery’s primary youth competitive archery program.

WA – World Archery (formerly FITA – the Fédération Internationale de Tir à l'Arc) – the world governing body for archery.



Amendments

Amendment I – Event Fee Waivers

Fee Waiver Limit:

For any tournament, the ITAA shall waive fees for a minimum of five eligible archers (5) up to a maximum of 5% of number of participants (i.e. 10 waivers in a field of 200 archers).

Conditions for Waiver Eligibility:

Because we are not experts on financial aid, we are accepting eligibility for widely-recognized financial aid programs as our standard. An archer is eligible for an ITAA Tournament Fee Waiver if the archer is receiving Medicaid benefits or the household is receiving SNAP benefits.

Applying for a Waiver:

An archer or household applying for a waiver shall show to a Director sufficient evidence to convince them of eligibility for any of the recognized financial aid programs, and the archer or household shall then request a waiver for a specific tournament.

Granting of Waivers:

Waivers shall be granted for each tournament in the order in which they are received, up to the waiver limit stated above.

Fee Waiver Limit:

For any tournament, the ITAA shall waive event fees for a minimum of five (5) up to a maximum of 5% of number of participants (i.e. 10 waivers in a field of 200 archers). The ITAA is not able to waive USA Archery's membership requirements for USA Archery sanctioned tournaments.

The By-Laws of the ITAA

These By-Laws support the Constitution, in which it will be easier describe elements of the running of the ITAA in detail, but shall be easier to amend as those details require alteration. By-Laws made be altered by a two-thirds vote of the Board of Directors.

Board of Directors

In the case of lowering the limit to the number of Directors, existing Directors may be re-elected without regard to this limit, but new Directors shall not be elected unless a seat is vacant within the new limit.

Committee Duties

1. It is the Duty of the Tournament Committee Chairperson to direct or provide for the direction of the State Championship Tournaments.
2. It is the Duty of the Collegiate Committee Chairperson to advise, advocate for, and coordinate the collegiate archery community in Illinois.

Illinois Target Archery Association



3. It is the Duty of the JOAD Committee Chairperson to advise, advocate for, and coordinate the JOAD community in Illinois.
4. It is the Duty of the Downstate Committee Chairperson, if necessary, to represent and advocate for the archery community in Illinois that is distant from the Chicago metro area.
5. It is the Duty of the At-Large Directors to be additional voices for ideas and wisdom, and additional advocates for issues rising from the membership.

Code of Sportsmanship

In addition to adhering to the USAA Code of Conduct and USAA Code of Ethics, the ITAA Code of Sportsmanship requires adhering to the ITAA Statement of Purpose.

Event Fees and Discounts

Event fees shall be set by the Board. A special Board meeting for this purpose may be called by the President at the request of the Tournament Committee.

Event Registration Schedule

Registration for state championship events should be open at least 30 days in advance of the event. Best practices dictates that a successful, high-quality event is more probable when registration is 60-90 days beforehand.

Internet Properties

The web site of the ITAA is located at: <http://illinoistargetarchery.org/>

The ITAA Newsletter is also viewable and subscribable at that location.

Tournament Expectations

To maintain consistency and quality in ITAA tournaments, all ITAA tournaments shall be expected to conform to the guidance in the ITAA Tournament Outline, as updated and enacted. Exceptions to this guidance need to be approved by the Tournament Committee Chairperson, and will be considered during future event bids.